Ministry of Justice

Freedom of Information and Protection of Privacy

Annual Report for 2016-17

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Government of Saskatchewan

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This annual report is also available in electronic format from the Ministry's website at www.saskatchewan.ca.

Letters of Transmittal

The Honourable
Gordon S. Wyant, Q.C.
Minister of Justice and
Attorney General

Her Honour the Honourable Vaughn Solomon Schofield,
Lieutenant Governor of Saskatchewan

May it Please Your Honour:

In accordance with section 63(1) of *The Freedom of Information and Protection of Privacy Act*, I have the pleasure to transmit to your Honour the 2016-17 annual report of the administration of this Act and the Regulations within each government institution during the period April 1, 2016 to March 31, 2017.

Respectfully submitted,

Gordon S. Wyant, Q.C.
Minister of Justice and Attorney General

Governing Legislation

The Freedom of Information and Protection of Privacy Act

The Act has two main purposes:

1. It provides a right of access to records in the possession or control of provincial government institutions.
2. It establishes protection of privacy rules specifying how the government collects, uses and discloses personal information.

Government Institutions

The Act applies to all ministries, secretariats and similar agencies of the Executive Government of Saskatchewan. The Regulations extend that coverage to a broad range of Crown corporations, boards, commissions and others prescribed as government institutions.

The Act applies individually to each government institution. The head of the government institution, as defined in the Act, is responsible for many decisions under the Act, including responding to applications for access. Under section 60 of the Act, the head may delegate the powers to one or more officers of the government institution.

Access to Records

The Act gives individuals the right of access to records of information in any form – this includes information that is written, photographed, recorded or stored in any manner – in the possession or control of Saskatchewan government institutions. The Act sets out the rules that govern the access process, including:

- what government institutions are required to provide in their responses to access to information requests;
- the collection of fees to prepare the records for response, including when to provide a cost estimate and when the head may waive those fees;
- a 30-day time limit for a response, which may be extended in accordance with the Act;
- reasons for which access to all or part of a record may be denied; and
- the circumstances under which the applicant may request a review by the Information and Privacy Commissioner.

Privacy

The Freedom of Information and Protection of Privacy Act establishes rules for the collection, use and disclosure of personal information by the Government of Saskatchewan and its agencies. These rules help to protect individual privacy. Each government institution is responsible for protecting the privacy of personal information in its possession or control.

Ministry of Justice

Role of the Ministry of Justice

The Ministry of Justice (the Ministry) provides direction and support to government institutions and to the public as it relates to *The Freedom of Information and Protection of Privacy Act*. The Ministry:

- provides legal advice to government;
- provides a leadership role within government on access and privacy issues, including the collection of statistical information related to access to information requests and the preparation of this annual report;
- prepares and maintains access and privacy tools, such as guidelines, checklists and administrative procedures;
- provides and supports training and awareness regarding access and privacy; and
- maintains a website providing information to the public, government institutions and local authorities to help with understanding both the access to information and the privacy components of the legislation (www.saskatchewan.ca).

Significant Activities in 2016-17

The Ministry of Justice continued efforts to raise awareness of obligations under the Act. This included:

- delivering training sessions to government and local authority employees;
- working collaboratively with stakeholders and clients to find innovative ways to approach their needs and improve knowledge of the law and consistency of practice;
- hosting a successful *Saskatchewan Connections* conference on access, privacy, security, records management and health information management in May 2016;
- continuing the development and updating of standardized guidelines and interpretive materials to improve understanding and compliance with the law;
- working with federal-provincial-territorial counterparts to share information and knowledge of access and privacy practice; and
- responding to requests for access and privacy assistance from government, local authorities and members of the public.

The Freedom of Information and Protection of Privacy Amendment Act, 2016 (Bill 30) and *The Local Authority Freedom of Information and Protection of Privacy Amendment Act, 2016* (Bill 31) were introduced in 2016-17; it is anticipated they will come into force in early 2018. The Bills respond to amendments proposed by the Office of the Information and Privacy Commissioner (Commissioner).

To ensure these amendments are incorporated into government processes, the Ministry will:

- work closely with government institutions regarding these changes and provide resources and training on them;
- work with police services and other stakeholders regarding these changes;
- develop the necessary regulations before the Act comes into force; and
- continue to work with the Commissioner to promote these changes and engage in ongoing discussions regarding outstanding recommendations.

Reports

The Ministry collects and reports statistical information regarding the exercise of and compliance with access rights under the Act. These reports provide statistical information both by individual government institutions and by the total provincial government administration.

The statistical reports are in the Appendix and include:

Table A – Freedom of Information Statistical Summary Report

Table A provides an overview of access to information requests processed by all government institutions. It includes the total number of applications received by government, the status of the applications, the processing time to complete the applications, and the fees estimated and collected to process requests for the fiscal years 2012-13 through 2016-17.

Table B – Exemptions Used to Deny Access

Table B presents a statistical summary of the exemptions applied to deny access for the fiscal years 2012-13 through 2016-17. These statistics are presented by mandatory exemptions, discretionary exemptions and other.

Table C – Freedom of Information Statistics by Institution – Applications for General Information

Table C is a statistical report showing the number of general information requests received by each government institution, the action taken on those requests and the fees estimated and collected. If an institution is not listed, it did not receive any general information requests during the 2016-17 fiscal year.

Applications for general information are requests for records in the possession or under the control of a government institution other than those described as personal information in section 24 of the Act.

Table D – Freedom of Information Statistics by Institution – Applications for Personal Information

Table D shows the number of personal information requests received by each institution, the action taken on those requests and the fees estimated and collected. If a government institution is not listed, it did not receive any personal information requests during the 2016-17 fiscal year.

Applications for personal information are, as described in section 24 of the Act, requests for records about an identifiable person that are in the possession or under the control of a government institution.

Analysis

Number of Access to Information Requests Processed

In 2016-17, provincial government institutions processed a total of 1,628 access to information requests – 311 requests for personal information and 1,317 for general information. This is a 3% increase from the 1,575 requests processed in 2015-16, and a decrease over the previous four-year average of 2,061.

The number of requests for general information increased 34% from 980 in 2015-16 to 1,317 in 2016-17. This fiscal year has seen the highest number of requests for general information since the legislation was enacted in 1992, well above the yearly average of 492 requests. The number of requests for personal information dropped 91%, from 595 in 2015-16 to 311 in 2016-17.

Figure 1 shows the number of requests processed by government institutions in each of the past five fiscal years.

Figure 1 – Number of Access to Information Requests Processed (2012-13 to 2016-17)

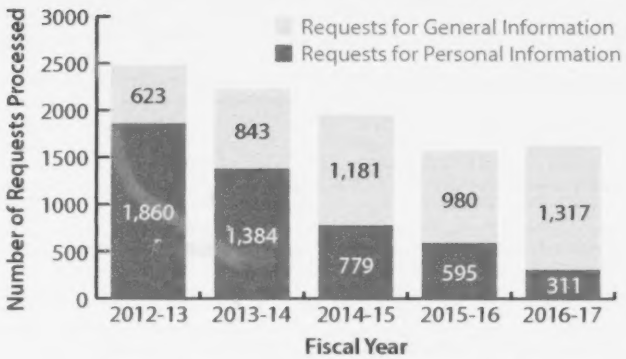


Figure 1 – See Tables A, C and D in the Appendix for more details.

Access Request Processing Times

The Freedom of Information and Protection of Privacy Act provides a 30-calendar-day time period for responding to access requests. The provisions in section 12 of the Act allow the extension of the response time up to an additional 30 days in limited circumstances.

On average, in the fiscal years 2012-13 to 2016-17, provincial government institutions have responded to access requests within 30 calendar days 79% of the time. When combined with the allowable extension of 30 calendar days under section 12 of the Act, the average response rate rose to 94% over this same five-year period. In 2016-17, government institutions responded within 30 days 73% of the time and within 60 days 93% of the time. Both of these response rates are below the five-year average.

Figure 2 – Access Request Processing Times (Personal and General), 2012-13 to 2016-17

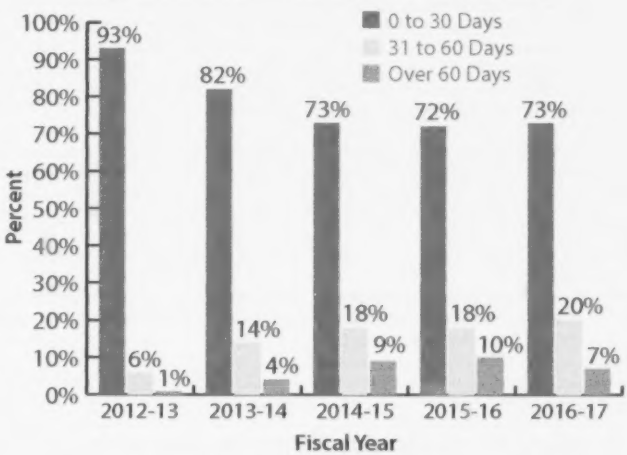


Figure 2 – See Table A in the Appendix for more details.

Application Outcomes – General Information Requests

Figure 3 shows application outcomes for access to information requests for general information. This includes results for the 2016-17 fiscal year and the average of the four previous fiscal years (2012-13 through 2015-16).

In 2016-17, 34% of requests for general information were fully granted, which is below the four-year average of 39%. The number of access requests for general information that were partially granted was 21%, which is equal to the previous four-year average. The number of access requests for general information where the records did not exist rose from the previous four-year average of 32% to 37% in 2016-17.

The number of access requests fully denied in 2016-17 was 7%, which is higher than the four-year average of 6%.

Table A, in the Appendix, shows the status of applications received by government institutions including: if access to the records was granted, denied, or partially granted; if the Act was not required for access; if the records did not exist; or if the records could not be found.

Figure 3 – Application Outcomes (General Requests) 2016-17 Compared to Four-year Average (2012-13 to 2015-16)

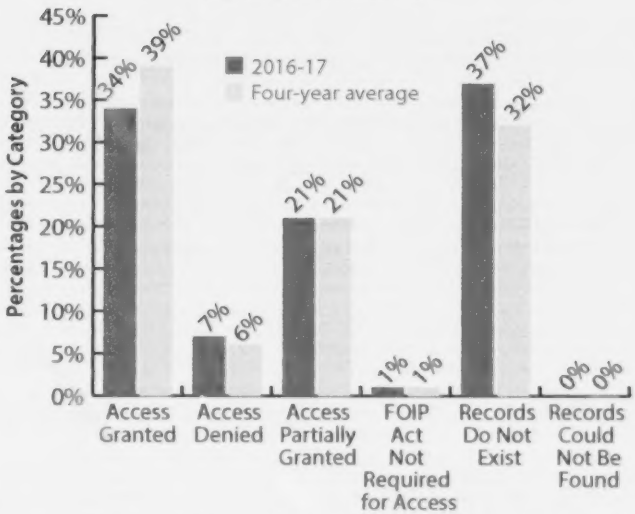


Figure 3 – See Tables A and C in the Appendix for more details.
Note: Numbers are rounded and may not add up to 100 per cent.

Application Outcomes – Personal Information Requests

Figure 4, to the right, shows the outcomes for access to information requests for personal information. This includes the results for the 2016-17 fiscal year and the average of the four previous fiscal years (2012-13 through 2015-16).

In 2016-17, 35% of access requests for personal information were fully granted, up from the previous four-year average of 25%. The number of access requests partially granted in 2016-17 was 44%, down from the previous four-year average of 45%. In the 2016-17 fiscal year, 4% of requests for personal information were fully denied, up from the four-year average of 1%. Finally, the number of access requests for personal information where the records did not exist dropped from the previous four-year average of 28% to 14% in 2016-17.

Figure 4 – Application Outcomes (Personal Requests) 2016-17 Compared to Four-year Average (2012-13 to 2015-16)

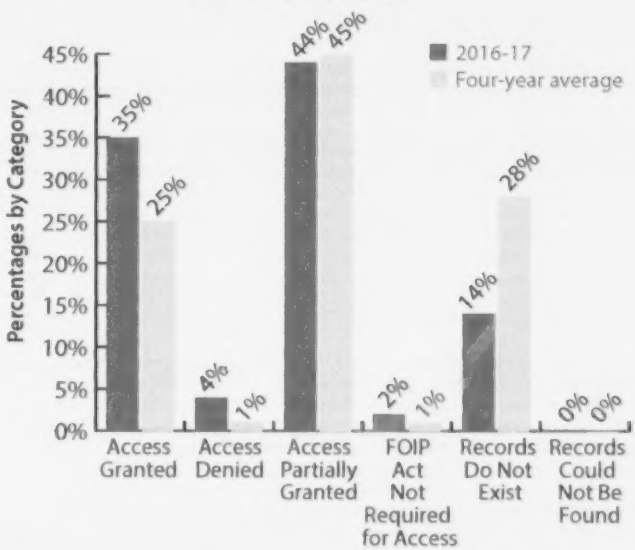


Figure 4 – See Tables A and D in the Appendix for more details.
Note: Numbers are rounded and may not add up to 100 per cent.

Application Outcomes – General and Personal Requests Combined

Figure 5 shows how government institutions have responded to all access requests (both general and personal combined) in 2016-17, along with an average of the previous four fiscal years.

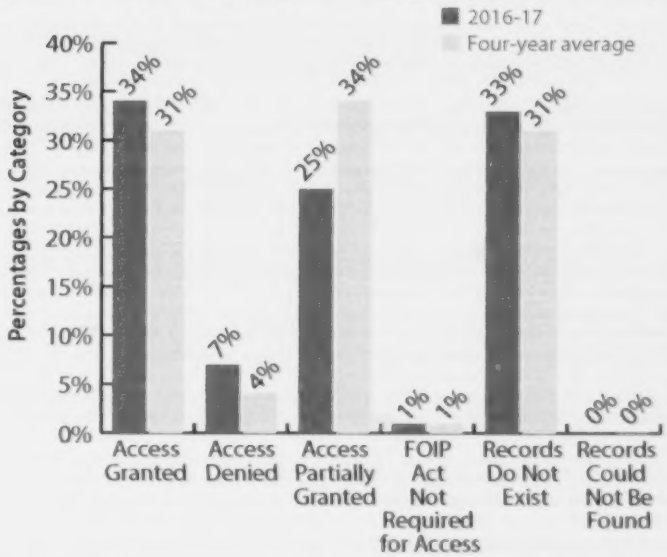
For the 2016-17 fiscal year, 59% of all access requests were fully (34%) or partially (25%) granted. This is lower than 2015-16 (65%) and lower than the previous four-year average, which is also 65%. In 2016-17, access was fully denied 7% of the time and records did not exist for 33% of the access requests processed, which is up from the four-year average of 31%.

Application Outcomes Where Records Existed – General and Personal Requests Combined

The Figure 6 graph shows how government institutions responded to access requests (both general and personal requests combined) where records existed that were relevant to the access request. Requests where records did not exist have been removed from the calculations.

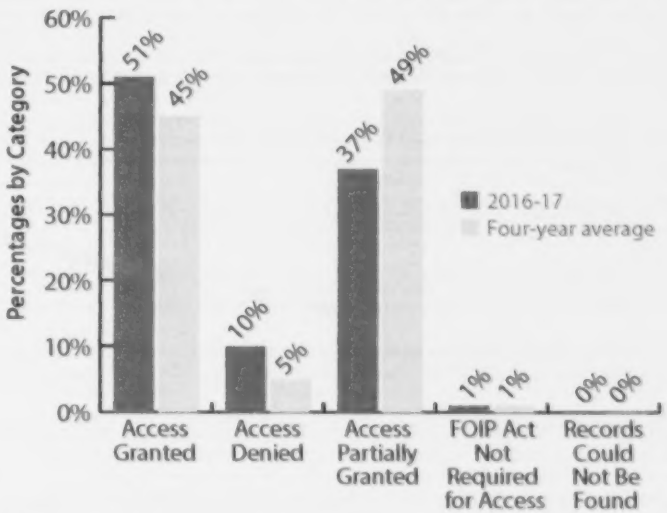
In the 2016-17 fiscal year, access was granted in whole or in part 88% of the time (51% were fully granted and 37% were partially granted) when records existed. The previous four-year average showed that 45% of requests were fully granted and 49% were partially granted. Access was fully denied 10% of the time, up from the four-year average of 5%.

Figure 5 – Application Outcomes (General and Personal Requests Combined) 2016-17 Compared to Four-year Average (2012-13 to 2015-16)



Note: Numbers are rounded and may not add up to 100 per cent.

Figure 6 – Application Outcomes Where Records Existed (General and Personal Requests Combined) 2016-17 Compared to Four-year Average (2012-13 to 2015-16)



Note: Numbers are rounded and may not add up to 100 per cent.

Appeals to the Information and Privacy Commissioner

Section 49 of *The Freedom of Information and Protection of Privacy Act* provides applicants with a right of review by the Information and Privacy Commissioner:

- where an applicant is not satisfied with the decision of a head pursuant to section 7, 12 or 37 of the Act;
- where a head fails to respond to an application for access to a record within the required time; or
- where an applicant requests a correction of personal information pursuant to clause 32(1)(a) and the correction is not made.

Section 33 of the Act provides the Information and Privacy Commissioner with the authority to conduct privacy investigations.

Further details on reviews and investigations can be found in the Information and Privacy Commissioner's Annual Report available at www.oipc.sk.ca.

For More Information

For more information about access to records and protection of privacy in the Government of Saskatchewan, visit www.saskatchewan.ca.

Appendix

Table A
Freedom of Information Statistical Summary Report
2012-13 to 2016-17

	2012-13 Fiscal Year		2013-14 Fiscal Year		2014-15 Fiscal Year		2015-16 Fiscal Year		2016-17 Fiscal Year	
	Personal	General	Personal	General	Personal	General	Personal	General	Personal	General
Applications Received	1950	680	1436	994	829	1377	647	1120	327	1498
Plus: Applications Carried Forward From Last Year	74	51	115	54	109	141	84	193	60	155
Less: Applications Withdrawn	34	35	44	52	63	114	69	141	37	130
Less: Applications Carried Forward to Next Year	115	54	109	141	84	193	60	155	30	178
Less: Applications Transferred Pursuant to Section 11	15	19	14	12	12	30	7	37	9	28
Total Applications Processed	**1860**	**623**	**1384**	**843**	**779**	**1181**	**595**	**980**	**311**	**1317**
Applications Status										
Access Granted	531	296	318	357	136	431	194	295	108	449
Access Denied	5	20	8	63	15	87	11	64	12	98
Partially Granted	632	80	694	175	386	269	269	262	138	271
Do Not Require FOI for Access	2	6	8	10	3	21	7	17	7	7
Records Do Not Exist	690	220	355	238	239	372	114	342	45	492
Records Could Not Be Found	0	1	1	0	0	1	0	0	1	0
Totals	**1860**	**623**	**1384**	**843**	**779**	**1181**	**595**	**980**	**311**	**1317**
Processimg Time of Applications Completed										
Processed Within 30 Days	1799	502	1182	645	663	764	493	647	250	935
Processed Within 31-60 Days	53	106	162	152	65	280	76	206	46	282
Processed In More than 60 Days	8	15	40	46	51	137	26	127	15	100
Totals	**1860**	**623**	**1384**	**843**	**779**	**1181**	**595**	**980**	**311**	**1317**
Total Fees Estimated	**$ 329,249**	**$ 62,046**	**$ 50,518**	**$ 334,714**	**$ 17,321**	**$ 363,424**	**$ 1,718**	**$ 340,177**	**$ 612**	**$ 371,281**
Total Fees Collected	**$ 4,111**	**$ 10,610**	**$ 3,471**	**$ 5,548**	**$ 3,399**	**$ 1,471**	**$ 239**	**$ 11,921**	**$ 0**	**$ 8,510**

The total fees estimated can vary significantly from the total fees collected. The total fees estimated is the cost assessed to process applications as determined by the fee structure outlined in the Regulations. The total fees collected refer to fees actually collected from the applicants. The applicant has several options in regard to the fees. The applicant can: modify the application in order to reduce the costs, request a waiver of the fees, or decide not to pay the fees and therefore not receive access to the records. The Regulations (Section 9) are very specific regarding the types of circumstances in which the Head can waive fees.

Table B Exemptions Used to Deny Access 2012-13 to 2016-17						
Mandatory Exemptions	**Section**	**2012-13 Fiscal Year**	**2013-14 Fiscal Year**	**2014-15 Fiscal Year**	**2015-16 Fiscal Year**	**2016-17 Fiscal Year**
Records from Other Governments	13(1)	8	519	271	185	59
Cabinet Documents	16	31	39	100	59	116
Third Party Information	19	45	196	248	178	278
Confidentiality Provisions in Other Enactments	23	3	7	6	15	1
Disclosure of Personal Information	29	677	759	535	423	283
Personal Information of a Deceased Individual	30	1	1	1	0	0
Totals		**765**	**1521**	**1161**	**860**	**737**
Discretionary Exemptions	**Section**					
Records from Local Authorities	13(2)	3	454	217	144	27
Information Injurious to Intergovernmental Relations	14	2	11	10	7	5
Law Enforcement and Investigations	15	49	111	132	253	272
Advice from Officials	17	110	242	371	314	409
Economic and Other Interests	18	39	79	170	82	191
Testing Procedures, Tests and Audits	20	5	11	5	26	13
Danger to Health or Safety	21	1	74	45	36	15
Solicitor-Client Privilege	22	31	43	79	107	101
Individual's Access to Personal Information	31(2)	0	2	0	0	5
Totals		**240**	**1027**	**1029**	**969**	**1038**
Other Exemptions	**Section**					
Not a Government Institution	2(1)d	0	6	3	0	1
Published Material or Public Record	3(1)a,b,c	12	581	293	176	43
Existing Rights Preserved	4	1	1	0	4	15
Right of Access Defined	5	0	0	0	1	1
Unable to Identify a Record	6(3)	0	1	0	0	0
Published Material or Material that is to be Published	7(2)b,c	0	5	7	29	5
Records Do Not Exist	7(2)e	918	609	621	477	557
Refuse to Confirm/Deny Records Exist	7(4)	2	1	3	1	3
Totals		**933**	**1204**	**927**	**688**	**625**

The numbers in these columns indicate every time an exemption was used to deny access fully or in part. The exemption may be used several times in relation to an individual application and more than one exemption may be used for each application.

The total number of exemptions applied in 2013-14 rose significantly over previous years. This is a result of more consistent application of all available exemptions to records (rather than applying only the primary exemption when more than one is applicable). This is a practice encouraged by the Office of the Information and Privacy Commissioner and supported by the Access and Privacy Branch, Ministry of Justice, as a best practice.

Table C
Freedom of Information Statistics by Institution – Applications for General Information
2016-17 Fiscal Year

Institution	Number Carried Forward from Previous Fiscal Year	Plus (+): Number Received	Less (-): Number Transferred	Less (-): Number Withdrawn	Less (-): Number Carried Forward to Next Fiscal Year	Total Number Processed	Access Granted	Access Denied	Access Partially Denied	FOI Not Required For Access	Records Do Not Exist	Records Could Not Be Found	Totals	Fees Estimated	Fees Collected
Advanced Education	0	11	1	1	2	7	2	2	1	0	2	0	7	$ 0.00	$ 0.00
Agriculture	8	11	2	7	1	9	3	0	4	0	2	0	9	34,608.40	435.00
Automobile Injury Appeal Commission	0	1	0	0	0	1	1	0	0	0	0	0	1	0.00	0.00
Central Services	2	31	5	0	2	26	12	4	6	0	4	0	26	1,033.00	735.00
Crown Investments Corporation of Saskatchewan	0	16	0	0	1	15	5	4	2	0	4	0	15	90.00	0.00
Economy	15	175	5	16	15	154	32	11	55	0	56	0	154	1,064.75	913.00
Education	2	31	1	2	6	24	11	0	5	0	8	0	24	3,990.10	0.00
eHealth Saskatchewan	0	7	0	0	1	6	2	0	0	0	4	0	6	0.00	0.00
Environment	11	571	1	10	12	559	238	14	17	1	289	0	559	7,576.00	1,020.00
Executive Council	9	43	2	0	9	41	5	2	11	0	23	0	41	7,239.25	671.75
Finance	0	24	0	0	5	19	2	5	8	0	4	0	19	0.00	0.00
Financial and Consumer Affairs Authority	0	2	0	0	0	2	1	1	0	0	0	0	2	0.00	0.00
Global Transportation Hub Authority	14	56	2	0	19	49	1	9	34	0	5	0	49	15,873.75	1,650.75
Government Relations	3	34	1	2	1	33	5	4	16	0	8	0	33	0.00	0.00
Health	14	89	3	28	13	59	17	1	19	5	17	0	59	15,304.25	2,453.76
Highways and Infrastructure	14	60	0	31	16	27	15	8	2	0	2	0	27	88,741.64	0.00
Justice - Attorney General	1	42	0	3	4	36	6	6	9	0	15	0	36	0.00	0.00
Justice - Corrections and Policing	5	52	1	6	8	42	20	3	9	0	10	0	42	0.00	0.00
Labour Relations and Workplace Safety	4	30	3	3	4	24	6	2	8	0	8	0	24	5,140.00	0.00
Office of Residential Tenancies	0	12	0	0	0	12	5	0	1	0	6	0	12	0.00	0.00
Office of the Chief Coroner	0	18	0	0	0	18	3	0	15	0	0	0	18	0.00	0.00
Parks, Culture and Sport	1	5	0	1	0	5	3	1	1	0	0	0	5	0.00	0.00
Provincial Court Commission	0	4	0	0	0	4	1	0	3	0	0	0	4	0.00	0.00

Table C
Freedom of Information Statistics by Institution – Applications for General Information
2016-17 Fiscal Year

Institution	Number Carried Forward from Previous Fiscal Year	Plus (+): Number Received	Less (-): Number Transferred	Less (-): Number Withdrawn	Less (-): Number Carried Forward to Next Fiscal Year	Total Number Processed	Access Granted	Access Denied	Access Partially Denied	FOI Not Required For Access	Records Do Not Exist	Records Could Not Be Found	Totals	Fees Estimated	Fees Collected
Public Complaints Commission	0	1	0	0	0	1	0	1	0	0	0	0	1	0.00	0.00
Public Service Commission	1	6	0	0	1	6	3	0	2	0	1	0	6	61.25	61.25
Saskatchewan Apprenticeship and Trade Certification Commission	1	0	0	1	0	0	0	0	0	0	0	0	0	0.00	0.00
Saskatchewan Crop Insurance Corporation	0	4	0	0	2	2	2	0	0	0	0	0	2	0.00	0.00
Saskatchewan Gaming Corporation	0	2	0	0	0	2	0	1	1	0	0	0	2	0.00	0.00
Saskatchewan Government Insurance	2	13	0	2	0	13	3	1	7	1	1	0	13	1,908.80	340.25
Saskatchewan Housing Corporation	0	1	0	0	0	1	0	0	0	0	1	0	1	0.00	0.00
Saskatchewan Liquor and Gaming Authority	1	11	0	0	4	8	4	0	3	0	1	0	8	325.00	0.00
Saskatchewan Power Corporation	10	74	1	12	15	56	18	11	18	0	9	0	56	187,519.88	230.00
Saskatchewan Research Council	22	0	0	0	22	0	0	0	0	0	0	0	0	0.00	0.00
Saskatchewan Telecommunications	0	8	0	1	0	7	4	3	0	0	0	0	7	415.00	0.00
Saskatchewan Transportation Company	1	11	0	1	10	1	0	0	0	0	1	0	1	390.00	0.00
SaskBuilds Corporation	0	1	0	0	0	1	0	0	1	0	0	0	1	0.00	0.00
SaskEnergy Incorporated	0	6	0	0	0	6	4	1	1	0	0	0	6	0.00	0.00
Social Services	14	21	0	3	4	28	6	1	10	0	11	0	28	0.00	0.00
Wascana Centre Authority	0	1	0	0	0	1	0	0	1	0	0	0	1	0.00	0.00
Water Security Agency	0	7	0	0	1	6	4	2	0	0	0	0	6	0.00	0.00
Workers' Compensation Board	0	6	0	0	0	6	5	0	1	0	0	0	6	0.00	0.00
Totals	**155**	**1498**	**28**	**130**	**178**	**1317**	**449**	**98**	**271**	**7**	**492**	**0**	**1317**	**$ 371,281.07**	**$ 8,510.76**

Table D
Freedom of Information Statistics by Institution – Applications for Personal Information
2016-17 Fiscal Year

Institution	Number Carried Forward from Previous Fiscal Year	Plus (+): Number Received	Less (-): Number Transferred	Less (-): Number Withdrawn	Less (-): Number Carried Forward to Next Fiscal Year	Total Number Processed	Access Granted	Access Denied	Access Partially Denied	FOI Not Required For Access	Records Do Not Exist	Records Could Not Be Found	Totals	Fees Estimated	Fees Collected
Agriculture	0	1	0	0	0	1	1	0	0	0	0	0	1	$ 0.00	$ 0.00
Economy	0	4	0	1	0	3	1	1	1	0	0	0	3	0.00	0.00
eHealth Saskatchewan	0	12	1	0	0	11	2	1	1	0	7	0	11	0.00	0.00
Environment	0	1	0	0	0	1	0	0	1	0	0	0	1	0.00	0.00
Finance	0	5	0	0	0	5	4	0	1	0	0	0	5	0.00	0.00
Global Transportation Hub Authority	2	0	0	0	0	2	0	0	2	0	0	0	2	0.00	0.00
Health	11	18	5	13	1	10	1	0	1	7	1	0	10	0.00	0.00
Justice - Attorney General	1	49	0	0	1	49	44	0	3	0	2	0	49	0.00	0.00
Justice - Corrections and Policing	21	119	1	7	13	119	28	5	56	0	29	1	119	0.00	0.00
Labour Relations and Workplace Safety	1	4	0	1	0	4	0	0	4	0	0	0	4	0.00	0.00
Public Service Commission	1	2	0	0	0	3	1	0	2	0	0	0	3	0.00	0.00
Saskatchewan Government Insurance	8	72	0	4	6	70	22	4	43	0	1	0	70	62.95	0.00
Saskatchewan Human Rights Commission	0	1	0	0	1	0	0	0	0	0	0	0	0	550.00	0.00
Saskatchewan Police Commission	0	4	0	0	0	4	0	0	4	0	0	0	4	0.00	0.00
Saskatchewan Power Corporation	0	1	0	0	0	1	0	0	1	0	0	0	1	0.00	0.00
Saskatchewan Research Council	3	0	0	0	3	0	0	0	0	0	0	0	0	0.00	0.00
Social Services	12	31	2	11	5	25	3	1	18	0	3	0	25	0.00	0.00
Workers' Compensation Board	0	3	0	0	0	3	1	0	0	0	2	0	3	0.00	0.00
Totals	**60**	**327**	**9**	**37**	**30**	**311**	**108**	**12**	**138**	**7**	**45**	**1**	**311**	**$ 612.95**	**$ 0.00**